

Report to the Committee for the Appointment of a Chief Executive

Date of Meeting:

Portfolio: Leader of the Council

Subject: Acting Chief Executive – Extension of Contract

Responsible Officer: I Willett (Assistant to the Chief Executive) (Tel 01992 564243)

Democratic Services Officer: I Willett (Assistant to the Chief Executive) (Tel 01992 564243)

Recommendation:

- (1) That a report be submitted to the Council recommending that Mr D Macnab's appointment as Acting Chief Executive be extended on the same terms as agreed by the Council pursuant to the decisions made on 27 July 2010; and**
- (2) That the Committee determine the revised termination date under (1) above for inclusion in the report to the Council.**

Report:

1. At the Council meeting on 27 July 2010, Mr D Macnab was appointed to the position of Acting Chief Executive with effect from 28 July 2010 until 31 December 2010 (Minute 61). At that meeting Mr Macnab was also appointed as Head of Paid Service.
2. The Acting Chief Executive appointment was to terminate on 31 December 2010 as the Council also decided to launch the recruitment process for a permanent Chief Executive. However, the latter is now going to take longer than anticipated and it is recommended that Mr Macnab's appointment as Acting Chief should be extended.
3. The extension of this contract will be on exactly the same terms and the Committee is requested to agree the new termination date and recommend accordingly to the Council.
4. The cost of the contract extension can be met from existing resources in the current financial year from salary provision for the budget for the Chief Executive's post, for 2010/11, less the cost of the Acting Chief Executive's "acting up" salary addition.